

**G. Idaho State Historical Society**

The Idaho State Historical Society (ISHS) is responsible for collecting, preserving, and displaying artifacts and information illustrative of Idaho history, culture, and society. Through its educational programs for children and adults, it promotes and encourages interest in the history of Idaho. The society maintains the State Archives, the State Museum, state-owned historic sites, the Oral History Center, the State Historical Library, and the State Genealogical Library. The State Historical Society also maintains the Office of the State Archaeologist.

**1. State Historical Society Board**

- a. The State Historical Society Board of Trustees shall be appointed by the State Board of Education as provided for in Idaho Code §67-4124.

- b. Board Appointment Procedures:

- (1) Incumbent Reappointment

- In the event that the incumbent candidate has served only one term and is interested in reappointment, the Board of Trustees shall forward a recommendation to the Board, along with a letter of interest and statement of qualifications for the incumbent. The State Board of Education may choose to reappoint the incumbent without soliciting other candidates, thus completing the appointment procedures. If there is no incumbent seeking reappointment, or if the Board chooses not to reappoint an incumbent, the procedures are as outlined in item (2).

- (2) Open Appointment

- (a) The State Historical Society Board of Trustees, on behalf of the State Board of Education, will advertise the vacancy in the Society's publications, and through other regional and local historical societies. Such advertisement will solicit interested persons to apply for the vacant position on the ISHS Board of Trustees.
    - (b) Each applicant must provide a written statement expressing his or her interest in becoming a trustee of the ISHS. Each applicant must also provide evidence of his or her qualifications for the position, relative to the requirements of § 67-4124, Idaho Code. Lastly, each applicant must identify his or her primary residence.
    - (c) The ISHS Board of Trustees will review all applications for the vacant trustee position and conduct interviews as deemed necessary. The purpose of the review of applications is to eliminate from further consideration all but the most qualified applicants.
    - (d) The ISHS Board of Trustees will forward only the most highly qualified applicants, in order of preference, to the State Board of Education for

# **Idaho State Board of Education**

## **GOVERNING POLICIES AND PROCEDURES**

### **SECTION: IV. ORGANIZATION SPECIFIC POLICIES AND PROCEDURES**

#### **Subsection: G. Idaho State Historical Society**

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consideration. The Board may provide for interviews of the applicants, or may make the appointment based on the recommendation of the ISHS Board of Trustees.

- (3) The ISHS Board of Trustees, in making their recommendation, and the State Board of Education, in making the final appointment, shall consider geographic representation and qualifications as provided for in Idaho Code §67-4124.

#### **2. Policies and Procedures**

The Board of Trustees of the Idaho State Historical Society elects its own officers and makes all necessary rules and regulations for the conduct of the public business entrusted to its care.

#### **3. Budgetary and Other Matters**

The Board of Trustees of the Idaho State Historical Society, through its chief executive officer, submits an annual budget request to the State Board of Education on a schedule established by the Executive Director or his or her designee. Other matters that might involve the Idaho State Historical Society are referred to in these Governing Policies and Procedures of the State Board of Education.